

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
March 10, 2021

The Board of Trustees of Vernon College met on Wednesday, March 10, 2021 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Bob Ferguson, Vice-Chairman, and Mrs. Ann Wilson, Secretary. Other board members in attendance were Mr. James Brock, Mr. Irl Holt, Mrs. Vicki Pennington and Mrs. Betsy Smith.

Others present were Dr. Dusty R. Johnston, President; Dr. Elizabeth Crandall, Vice-President of Instruction; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Michelle Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Dean of Instructional Services; Mrs. Crique Scott Chapman, Student Success Pathway Director; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Jackie Polk, Director of Human Resources; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Daniel Walker of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

### Consent Agenda

Mr. Holt made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the February 10, 2021 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of February 28, 2021*. Mr. Ferguson made the motion, seconded by Mr. Holt, to approve the Vernon College year to date and monthly financial and investment reports as presented by the Chief Financial officer. The motion carried unanimously.

### Action Item B

Mrs. Wilson made the motion, seconded by Mr. Brock to approve the *Resolution Authorizing the Submission of a Law Enforcement Training Grant*. The motion carried unanimously.

Board input/discussion – Dr. Johnston discussed the Governor of Texas' Executive Order to open Texas. He informed the Board that Vernon College will continue with the COVID-19 protocol that we have in place through the end of the semester (end of May). Mr. Ferguson stated he is pleased to see that we will have an in-person commencement and sports banquet.

King Farm annual update – Mrs. Flynn provided the Board with an annual update on the King Farm. She stated the tenants are struggling. They only received about 6 inches of rain in the last two years. They planted cotton in May of 2020 but due to the drought conditions, it did not come up. They will plant cotton again in May of this year. Dr. Johnston stated we are very fortunate the tenants continue to lease the property.

Student Success Data Fact – Mrs. Harkey presented the Enrollment Count Day Snapshot for 2021 Spring and Spring 1 as the Student Success Data Fact for March. She stated the Snapshot shows exactly the number of Vernon College students in our system in a semester. She compared percentages with the 2020 Spring snapshot for data points such as male and female gender population, full and part time, ethnicity, dual credit, etc. This information is a good resource to use when recruiting or for scheduling of classes.

Dr. Johnston discussed the 50<sup>th</sup> Anniversary by reminding the Board to give him any suggestions or ideas on how to celebrate this occasion. One suggestion is to establish a Vernon College 50<sup>th</sup> Anniversary Endowed Scholarship Fund and solicit past, current, and new prospects. We will continue work with this idea but are still open to what kind of celebration or ceremony may look like.

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) Spring Break – March 15-19, 2021 – all campuses
- (2) 25<sup>th</sup> Anniversary/Softball Friends and Family Day – Saturday, April 10, 2021 – Vernon Campus
- (3) Easter Eggstravaganza – cancelled for 2021
- (4) Preview Day – Virtual
- (5) Board of Trustees meeting – Wednesday, April 14, 2021 – 11:30 a.m. Vernon Campus
- (6) Vernon College Foundation Board meeting – Thursday, April 15, 2021 – 10:00 a.m. – Vernon campus
- (7) Scholarship Banquet – cancelled 2021
- (8) Honors Convocation – ceremony cancelled, honors will be mailed to students
- (9) Sports Banquet – Monday, May 10, 2021 – 6:00 p.m. Wilbarger Auditorium
- (10) Commencement – Saturday, May 15, 2021 – 10:30 a.m. Kay Yeager Coliseum, Wichita Falls
  - 9:00 a.m. Rehearsal – all students
  - 10:00 a.m. Board members, faculty, staff, and students prepare for entrance
  - 10:30 a.m. Graduation – All students
  - TBA ADN Pinning (tentative)
  - Social distancing and face mask protocol will be posted and expected of employees, students, and guests

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes of the February 5, 2021 Faculty Senate Meeting.

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

A. Retirement

- (1) Scott McClure, HVAC Instructor – CCC, effective May 15, 2021
- (2) Rhonda Fore, Health Occupations Instructor – Burkburnett ISD, effective August 31, 2021

B. Consider Reappointment of Faculty for 2021-2022

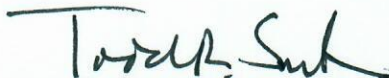
- (1) Faculty Reappointments
- (2) Faculty (pending completion of probation)

Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Wilson to go into closed session at 12:05 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mr. Holt, to reconvene at 12:29 p.m. in open session. The motion carried unanimously.

No Action

There being no further business Mr. Holt made the motion, seconded by Mrs. Pennington to adjourn the meeting at 12:30 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Ann Wilson, Secretary